

May 2026 Newsletter

Cathy Gill's Report

You will receive an email from Service NSW inviting you as an employee in the community sector to register for the **Portable Long Service Leave Portal**, follow the instructions and also link to your employer- **Westlakes Access & Support Inc**, you will be given a **Worker Id:** number, please give Admin-Lynn your number and keep a record for yourself.

Peninsula (formerly Employsure) are updating our staff handbooks.
Staff are asked to be aware of the changes and sign an acknowledgement form.

Staff meetings

May meeting held on Thursday 15 May was poorly attended. Dysphagia training was cancelled due to numbers. Next meeting will be July 2026 date TBA.

Committee meeting held Wednesday 22 April 2026.
Next meeting 24 June 2026

I (Cathy Gill) will be on leave from Thursday 22 May 2026 returning Monday 22 June 2026.
Lichelle Connelly will also be on leave and our leave will overlap by 2 weeks.

6 June 2026 – 22 June 2026

During this 2 week period I have organized support from staff members.

Tanya Perkins will be available for any concerns with residents medical conditions and also available for daily house management concerns/issues.

Leanne Peterson, Kathy Cameron & Tanika Moore will be assisting with on call duty and house issues/concerns.

Jo Cullen will be available to Lynn for any concerns/issues with admin and payroll duties.
Jo will also be available to assist where she can in managing the service.



Robyn is now officially
a lady of leisure!
Happy retirement Robyn

BIRTHDAY

To Sheryn and also to Robyn & Stephen

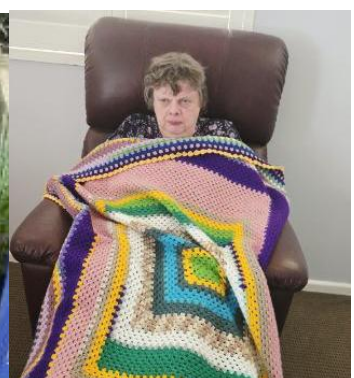
Robyn's birthday on the 13th was celebrated on several occasions with many cakes and flowers.



Happy birthday wishes for May



Stephen had a lovely birthday dinner with his friends at home.



Raeline loves an afternoon nap after a big morning & lunch at the club



New man pillow now looking for a new car!

Robyn & Lisa baking up a storm



Important contacts

Westlakes Access & Support Inc Ph: 49 587 442 a/h Ph: 0409 587 442

National Disability Insurance Agency Ph: 1800 800 110

NDIS Quality & Safeguards Commission Ph: 1800 035 544

Disability Advocacy Service -Hunter Ph: 49 27 0111 / 1300 365 085

Hunter Region Tenants Advice & Advocacy Service (HTAAS)

Free phone advice, information, advocacy, and (where appropriate) representation at the NSW Civil and Administrative Tribunal (NCAT).

Access is via the telephone advice line on 4969 7666 or freecall 1800 654 504.

Registrar of Community Housing Ph:1800 330 940